

In compliance with Article 65 of the Law on Higher Education (Official Gazette of RS, no. 88/2017, 27/2018 and 73/2018, 27/2018 - second law and 73/2018, 27/2018 – second law, 11/21 authentic interpretation, 67/21 и 67/21 – second law, Article 20 of the Rule Book on the admission to the study programme of the University Of Niš (Official Gazette of the University of Niš) and Article 120 of the Statute of the Faculty of Economics, the Dean of the Faculty adopts the following

RULEBOOK

on the organization of the Economics study programme of undergraduate academic studies in English.

Article 1

The Faculty of Economics at the University of Niš (hereinafter referred to as the Faculty of Economics in Niš) has completed accreditation for the organization of lectures in English within the Economics study programme of the undergraduate academic studies for obtaining the academic title – an economics graduate.

Article 2

The study programme Economics of undergraduate academic studies in English is implemented in compliance with the Law on Higher Education, the Statute of the Faculty of Economics, the Rule Book on the organization and implementation of the Economics study programme of undergraduate academic studies and in English of the Faculty of Economics in Niš (hereinafter referred to as the Rule Book).

The Rule Book determines the special principles of the organization and implementation of the Economics study programme of undergraduate academic studies in English at the Faculty of Economics in Niš, in compliance with the general acts of the University of Niš and the Faculty of Economics in Niš.

Article 3

Teaching in subjects implemented within the Economics study programme of undergraduate academic studies in English takes place in the Faculty's premises.

Article 4

The Economics study programme of undergraduate academic studies in English at the Faculty of Economics in Niš, in compliance with the accredited study programme, lasts four years or eight semesters of teaching, implemented in the form of:

- 1) lectures and practical coursework,
- 2) other forms of active learning (seminars, case studies),
- 3) individual student work (presentation, term papers, internship).

Article 5

The total students' workload during the implementation of the Economics study programme in English is 240 ECTS (European Credit Transfer System) credits or 60 ECTS points per academic year. Teachers and associates of the Faculty who have obtained academic titles in relevant narrower scientific fields also teach economics in English.

The Academic Council of the Faculty plays a vital role in the selection of teachers and associates for English-taught courses. The selection process is based on proposals from the relevant departments. The Council requires that all teaching activities be conducted solely in English, as per the accredited study programme, to maintain a consistent and high standard of English-taught courses.

At the commencement of the academic (school) year, teachers and associates involved in English-medium instruction affirm a positive consent statement to conduct teaching activities in the English language.

Article 6

Citizens of the Republic of Serbia and foreign citizens can enrol in the first year of the Economics study programme in English under equal conditions.

Article 7

The maximum number of students eligible for enrollment in the first year of the Economics programme conducted in English must adhere to the prescribed limit stipulated by the work permit authorized by the Ministry of Education of the Republic of Serbia.

Article 8

The English adaptation of the Economics study programme has been customized to meet the specific requirements of this academic course, as directed by the Academic Council upon the recommendation of the Dean.

Article 9

The University of Niš announces the competition for admission to the first year of the Economics study programme in English based on the faculty proposal, which includes the number of students to enrol and the tuition fee. Depending on the indicated needs, the Faculty of Economics may also announce a competition. Candidate application deadlines and entrance exams are determined by the general provisions of the competition and implemented in two terms, June and September.

The enrollment competition and entrance exam can be conducted at a different time than usual if required.

Article 10

Candidates can enroll in the first year of the Economics programme in English according to the regulations set by the Law on Higher Education of the Republic of Serbia, the Admission Rule Book of the University of Niš, the Statute of the Faculty of Economics, and this specific Rule Book.

Serbian and foreign citizens who have completed grammar school or a four-year secondary school can apply for enrollment in the first year of the Economics study programme in English. When applying for enrollment, candidates must provide a suitable English language proficiency certificate or take an English language exam (both written and oral) administered by a committee appointed by the Dean of the Faculty. Applicants from native English-speaking countries are not obliged to fulfill this requirement.

Candidates must pass a pre-entrance exam, which is an integral part of the admission process, in one of the four offered subjects: sociology, mathematics, fundamentals of economics, and business economics. The pre-entrance exam can be taken remotely, outside the Faculty's headquarters, through electronic communication or written English. Candidates who have passed the pre-entrance exam and paid the first installment of tuition are entitled to conditional enrollment. After obtaining the necessary documents, in accordance with positive legal regulations, candidates take the entrance exam in the premises of the Faculty. With the positive decision of the Agency for Qualifications of the Republic of Serbia (ENIC/NARIC), candidates acquire the right to definitive enrollment at the Faculty of Economics.

After obtaining the required documents, applicants take the entrance exam at the Faculty's premises in compliance with relevant legal regulations.

The ranking list for admission of candidates will be determined by evaluating their overall performance in higher education. Once finalized, the list will be displayed on the notice board of the Faculty and also published on the official website for easy access.

After the entrance exam, the Faculty will compile and release the final list of candidates based on their academic performance and success in the entrance exam as specified in the competition call.

Candidates can submit an objection to the regularity of the entrance exam and their ranking on the final list to the Student Admissions Committee within 36 hours. Upon the Committee's proposal, the Dean submits the decision on the objection within 24 hours of complaint admission.

The Academic Council of the Faculty appoints the Committee on Entrance Examination for the Economics study programme in English.

The representative of the Committee on Entrance Examination meticulously verifies each candidate's personal documents to ensure a fair and thorough admission process.

The Committee representative oversees the entrance exam in line with Article 7 of the University of Niš' Rule Book on student admission.

If the entrance exam is conducted at a different location than the Faculty's, all candidates will take the exam simultaneously, following the same procedures and conditions.

The total number of applicants for the entrance exam and the exam location will be published on the Faculty of Economics' website two working days before the entrance exam date.

The results are processed immediately after the entrance exam is passed. The final ranking list of candidates who passed the exam is determined based on their overall success in higher education and their performance on the entrance exam, in compliance with Article 18 of the Rulebook on student admission to study programmes at the University of Niš.

After completing the appropriate academic legal procedure, as well as receiving a positive decision from the Qualifications Agency of the Republic of Serbia (ENIC/NARIC) on the validity of the submitted documents of the applicants, the Faculty of Economics performs the definitive enrollment of students. Definitive enrollment implies that all the necessary conditions for candidates to enroll in Basic academic studies in English as self-financing students have been met.

The dean of the faculty concludes the contract with the students who have acquired the right to definitive enrollment and hands over the indexes.

Article 11

Students from other economics faculties who have partially completed their study programme in English can transfer to the Economics programme in English at the Faculty of Economics in Niš without taking an entrance exam to earn the academic title of an economics graduate, only if

- they have accumulated at least 60 ECTS points from other academic study programmes;
- they have passed all exams from the previous years of study;
- they submit a transfer request no later than the deadline for admission to the following school year, and
- they submit a request for transfer along with a request for recognition of the exam and documentation from Article 8 of the Rulebook on admission of students to study programmes at the University of Niš

The Dean of the Faculty appoints a Committee to assess if a student has met the requirements for exam recognition and admission. Based on the Committee's recommendation, the Dean decides on the fulfillment of transfer criteria, recognition of exams, study programme obligations, requirements for further studies, and the student's status.

Article 12

This Rule Book enters into force on the eighth day after it is published on the Faculty's website.

Niš, 25.12.2023.

Dean of the Faculty of Economics

Prof. Tadija Đukić, PhD